



PLANNING DEPARTMENT
Community & Economic Development Division

Form A – Application for APPROVAL NOT REQUIRED

DATE:

Bring three application forms to the Town Clerk's office to time stamp. Leave one application with the Town Clerk and bring two applications to the Planning Department. Petitioner must submit an electronic PDF version of all submission material.

The undersigned, believing that the accompanying plan of property in the Town of North Andover, Massachusetts, does not constitute a subdivision within the meaning of the Subdivision Control Law, herewith submits said plan for a determination and endorsement that the Planning Board approval under the Subdivision Control Law is not required.

Please do not prepare Mylars until the Planning Board has reviewed the application.

1. **Name of Applicant:** _____
 Address: _____
 Phone & email: _____
2. **Location and Description of Property [include Assessor's Map and Lot and Zoning District(s)]:**

3. **Deed Reference:** **Book** _____, **Page** _____
 or Certificate of Title: _____

4. **Name of Surveyor:** _____
 Address: _____
 Signature of Owner(s): _____
 Address: _____

Please do not prepare Mylars until the Planning Board has reviewed the application.

Please indicate the grounds (either A, B, C or D, not a combination) on which you believe your plan not to be a subdivision.

A. Each lot on the plan meets one of the following criteria:

1. Has the frontage, lot area, and lot width required under the Zoning By-law on:

- _____ a) a public way, or
- _____ b) a way which the Town Clerk certifies is maintained & used as a public way, or
- _____ c) a way shown on a plan approved and endorsed by the Planning Board under the Subdivision Control Law, recorded in Plan Book _____ Plan _____, or
- _____ d) a way in existence before the adoption of the Subdivision Control Law by the Town and which the Board finds adequate for the way's proposed use, or
- _____ e) a way shown on a plan of a subdivision recorded at the Registry of Deeds or the Land Court prior to the adoption of the Subdivision Control Law.

B. Each Lot has been clearly marked on the plan to be either:

- a) joined to and made part of an adjacent lot, or
- b) labeled "Not A Building Lot".

C. Each lot on the plan contains a building that existed prior to the adoption of the Subdivision Control Law.

D. The plan shows an existing parcel with no new lot division(s) and has frontage on a way described above.

Received: Town of North Andover Town Clerk (date stamp):

Signature of Town Official receiving this application:

Notice to APPLICANT/TOWN CLERK of action of Planning Board on accompanying plan:

1. The North Andover Planning Board has determined that said plan does not require approval under the Subdivision Control Law, and the appropriate endorsement has been made upon the same.
2. The North Andover Planning Board has determined that said plan shows a subdivision, as defined by G.L.c.41, s.81-L and must, therefore, be resubmitted for approval under the Subdivision Control Law.

Very truly yours,
North Andover Planning Board

By: _____
Date:

NOTE: If endorsed, Notice of Plans: The petitioner is responsible for recording the endorsed plans at the Essex North Registry of Deeds, Lawrence, Massachusetts and shall provide a certified recorded copy of these documents to the Planning Department.